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[Organization logo]

[Organization name]

**DISASTER RECOVERY PLAN**

|  |  |
| --- | --- |
| Code: |  |
| Version: |  |
| Date of version: |  |
| Created by: |  |
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| Confidentiality level: |  |

**Change history**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Version** | **Created by** | **Description of change** |
|  | 0.1 | 27001Academy | Basic document outline |
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# Purpose, scope and users

The purpose of the Disaster Recovery Plan is to define precisely how [organization name] will recover its IT infrastructure and IT services within set deadlines in the case of a disaster or other disruptive incident. The objective of this Plan is to complete the recovery of IT infrastructure and IT services within the set recovery time objective (RTO) and recovery point objective (RPO).

This Plan includes all resources and steps necessary for the planning, implementation, maintenance, and testing phases of the recovery process, and covers all the relevant aspects for business continuity management.

Users of this document are members of the top management and employees necessary for the recovery of this activity.

# Reference documents

* ISO/IEC 27001 standard, clauses 7.4, A.5.29, A.5.30, and A.8.14
* [List of Legal, Regulatory, Contractual and Other Requirements]
* [Incident Management Procedure]
* [Internal Audit Procedure]

# Assumptions / limitations

In order for this plan to work, the following conditions must be met:

* All the equipment, software and data are available as planned in [document]
* At the moment of an incident, the employees of the IT department have been transferred to the alternative site – this is the starting point for this Disaster Recovery Plan

This plan does not cover the following types of incidents:

* …

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