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[Organization logo]

[Organization name]

**BRING YOUR OWN DEVICE (BYOD) POLICY**

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| Code: |  |
| Version: |  |
| Date of version: |  |
| Created by: |  |
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**Change history**

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| --- | --- | --- | --- |
| **Date** | **Version** | **Created by** | **Description of change** |
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# Purpose, scope and users

The purpose of this document is to define how [organization name] will retain control over its information while such information is being accessed through devices that are not owned by the organization.

This document is applied to all personally owned devices that have the ability to store, transfer or process any sensitive information from the Information Security Management System (ISMS) scope. Those devices include laptops, smart phones, tablets, USB memory sticks, digital cameras, etc. Such devices will be referred to as BYOD in this Policy.

Users of this document are all employees of [organization name].

# Reference documents

* ISO/IEC 27001 standard, clauses A.5.14, A.6.7, and A.8.1

# Security rules for using BYOD

The rules in this Policy apply to all BYOD, whether they are used for work or for private use, or whether they are used within or outside of the organization's premises.

## Company policy

[Organization name] supports widespread use of BYOD for work use – i.e. using such devices for performing work for the company.

The company data and intellectual property that is stored, transferred, or processed on BYOD remains under the company’s ownership, and the company retains the right to control such data and/or intellectual property even though it is not the owner of the device.

## Who is allowed to use BYOD, and for what

…

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